

**FIREARM ID CARD / PERMIT TO PURCHASE A HANDGUN / DUPLICATE
FIREARM ID CARD INSTRUCTIONS
STS 33 (Rev 09/09)**

GENERAL INFORMATION

This application is a multi-use form. Please follow the directions based on the type of firearms licensing you are obtaining.

If you have been previously fingerprinted and your State Bureau of Identification Number (SBI No.) is confirmed you do not need to be fingerprinted.

You must be 18 years of age to obtain a Firearms ID card, and 21 years of age for a Permit to Purchase a Handgun.

A *Firearms ID* card does not expire. *Permit(s) to Purchase a Handgun* are valid for 90 days from the date of issue. If necessary, a 90-day extension is available by physically submitting the permit(s) to headquarters.

Please print legibly, and make sure all questions are answered. Your full middle name is required on the application.

Fees made payable to *Raritan Township* can be combined on a single check or money order. No cash is accepted.

Fees – Firearms ID card	\$5.00
Permit to Purchase a Handgun	\$2.00 per permit
Duplicate Firearm ID card	No Fee

If you do not understand a question on the application, have a specific question, please call the detective bureau for assistance at 908.782.8889.

**INITIAL FIREARMS ID CARD OR INITIAL PERMIT(S) TO PURCHASE A
HANDGUN**

Fingerprints must be taken if you have never been issued a *Firearms Identification Card* or *Permit(s) to Purchase a Handgun*. Fingerprinting is conducted by a private company called MorphoTrak. You must obtain a MorphoTrak Firearm Licensing form (NJAP2 V.4) at police headquarters. Follow the directions on the form to complete your fingerprinting process.

Fill out but do not sign the **CONSENT FOR MENTAL HEALTH RECORDS SEARCH (SP66)**. This must be signed in the presence of police personnel when you submit your application for processing.

On the firearm application, there are two references required. Have your references complete the *Firearm Reference* form, and mail back to this department in the self-addressed envelope.

Please bring identification (e.g., driver's license), your completed application packet, and fees to your appointment.

For initial Firearm ID Cards, and or initial Permit(s) to Purchase please allow six weeks for processing.

PERMIT TO PURCHASE A HANDGUN

No fingerprinting is required if your State Bureau of Identification Number (SBI No.) is confirmed through a previous firearm transaction.

Please sign and date the bottom of the yellow form *Request for Criminal History Record Information* (SBI 212A). The firearms officer will fill out the remainder of the form.

Submit a money order, certified check or cashier's check for \$18.00, made payable to "DIVISION OF STATE POLICE - SBI."

Fill out but do not sign the CONSENT FOR MENTAL HEALTH RECORDS SEARCH (SP66). This must be signed in the presence of police personnel when you submit your application for processing.

On the firearm application, there are two references required. Have your references complete the *Firearm Reference* form, and mail back to this department in the self-addressed envelope.

DUPLICATE FIREARMS ID CARD

You must submit your old Firearms ID card with the application unless lost or stolen.

No fingerprinting is required if your State Bureau of Identification Number (SBI No.) is confirmed through a previous transaction.

Please sign and date the bottom of the yellow *Request for Criminal History Record Information* form (SBI 212A).

Submit a money order, certified check or cashier's check for \$18.00 made payable to "DIVISION OF STATE POLICE - SBI."

Fill out but do not sign the CONSENT FOR MENTAL HEALTH RECORDS SEARCH (SP 66). This must be signed in the presence of police personnel when you submit your application for processing.

On the firearm application, there are two references required. Have your references complete the *Firearm Reference* form, and mail back to this department in the self-addressed envelope.

This department must obtain your previous firearm records from the police agency that issued your last *Firearm ID* card.

When submitting an application for a name change on your Firearm ID card, you must attach a copy of your marriage license or court order.